



## **MEMBERSHIP LIST FOR MEETINGS**

For Non-Profit Corporations (ARS 10-3720)

After setting the date for a member meeting, the corporation must prepare an alphabetical list of the names of all of its members who are entitled to notice of the meeting (i.e. those entitled to vote). The list shall show the address and number of votes each member is entitled to vote at the meeting. *See* ARS 10-3720(A).

This “membership list” is what most associations use when checking off who votes via absentee ballot and who checks in to vote via in-person ballot at the meeting.

This list can be inspected by members upon request irrespective of whether they are entitled to vote. *See* ARS 10-3720(B); ARS 33-1258 for Condominiums and ARS 33-1805 for Planned Communities.

The failure or refusal to comply with this statute does not affect the validity of any action taken at the meeting. *See* ARS 10-3720(E).